

Quality and Environmental Policy



Mission:

We commit to provide world class operation of sales, installation, service and support of office equipment that fully satisfy our clients requirements and work to prevent pollution and protect the environment.



Requirements:

We comply with all relevant legislation, corporate standards and other applicable requirements.



Culture:

We ensure that all staff are trained and briefed about our Quality and Environmental Management System (QMS & EMS) so that they can implement the policies and procedures in their work.



Continual improvement:

We achieve continual improvement to all our services and products by:

- Establishing, implementing and maintaining the QMS and EMS.
- Setting and reviewing measurable objectives and ensuring those objectives are met.
- Providing the necessary resources and ensuring responsibilities and authorities are determined and communicated to all employees.
- Reviewing the effectiveness of the QMS and EMS and assessing opportunities.
- Seeking structured feedback from our customers.
- Ensuring everything we do is always carried out in accordance with the stated methods and customer requirements.
- Having this policy available to all interested parties.